

## **CABINET MEMBER DECISION**

### **Decision:**

Document Storage and Delivery Service

#### **(i) Details of decision**

- The information relating to the procurement process, as set out in this report, be noted; and
- The award of a framework agreement to Deepstore Limited on the basis of a 2 year contract with the option to extend for 2 years as set out in the Part 2 report be agreed.

#### **(ii) Reasons for decision**

The existing contract with Deepstore Limited will expire on 31 October 2014. A full tender process, in compliance with the requirement of EU Procurement Legislation and Procurement Standing Orders, has been completed and the recommendations provide best value for money for the Council following a thorough evaluation process.

#### **(iii) Details of any alternative options considered and rejected**

None

#### **(iv) Details of any consultation and representations received not included in the published report**

None

### **Conflicts of Interest and any Dispensations Granted**

**(Any conflict of interest declared by any other Cabinet Member consulted in relation to the decision to be recorded and any dispensations granted by the Audit and Governance Committee)**

None

### **Decision taken by:**

- (i) **Name:** Denise Le Gal
- (ii) **Portfolio:** Cabinet Member for Business Services

**Date of Decision:** 08 October 2014

**Date of Publication of Record of Decision:** 08 October 2014

**Date decision effective (i.e. 5 working days after date of publication of record of decision unless subject to call-in by the Council Overview and Scrutiny Committee):**  
16 October 2014



